



## ENVIRONMENT & ECONOMY SELECT COMMITTEE

**Date: Monday 7 September 2015**

**Time: 6.00 p.m.**

**Place: Shimkent Room, Daneshill House, Stevenage SG1 1HN**

**Contact: Olayiwola Adeoye**

**01438- 242809**

**Members:** Councillors M Downing (Chair), D Bainbridge, L Briscoe, R Broom, J Brown, J Fraser, M Hurst, A McGuinness, J Mead and P Stuart.

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## AGENDA

### PART I

**1. APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST**

**2. MINUTES – 7 JULY 2015**

To approve as a correct record the Minutes of the meeting of the Environment and Economy Select Committee held on 7 July 2015.

Minutes attached.

**3. BUSINESS TECHNOLOGY CENTRE (BTC) REVIEW INTERVIEW**

A copy of the comments and questions for witnesses that have been drawn together from Members are collated in the attached document.

The Committee are invited to interview the following people for the review into the BTC:

- Peter Cabon and Spencer Tagg of Watford Enterprise Agency (Wenta) Management Committee at the BTC regarding 'My Incubator' & BTC workspace
- BTC incubation client
- BTC workspace client Paul Maguire - Public Relations Marketing Company at the BTC
- Lucy Hann, Executive Director Commercial Development at North Herts College

- Paul Findlay, Director of Business Development, University of Hertfordshire

Pre-interview questions for witnesses – attached  
Observations from Councillor J Brown – attached  
Background data – attached.

#### **4. NEXT STEPS**

Members are requested to note the next steps in the review process:

- Thursday 17 September 2015 – Further review interview session with Cllr Simon Speller regarding his former role in establishing the BTC
- A site visit to Kennington Workspace and Pop Brixton. A revised date for this site visit is currently being negotiated with the two centres this is likely to be in the latter half of September
- Arrange a separate interview meeting between the Chair and Vice-Chair and Cllr Ralph Raynor, Portfolio Holder for Economy, Enterprise and Transport
- Wednesday 14 October 2015 - Draw together findings and draft recommendations
- Monday 21 December 2015 - Provisionally this date has been reserved for the Final Report and Recommendations of the review to be agreed

#### **5. URGENT PART 1 BUSINESS**

To consider any Part 1 business accepted by the Chair as urgent.

#### **6. EXCLUSION OF PRESS AND PUBLIC**

To consider the following Motion -

That under Section 100(A) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as described in paragraphs 1-7 of Part 1 of Schedule 12A of the Act.

### **PART II**

#### **7. URGENT PART II BUSINESS**

To consider any Part II business accepted by the Chair as urgent.

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